

Al Ittihad National Private School
Al Ain



Digital Policy

AY 2024-2025

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I. Introduction

The digital world is integral to modern education, and at Al Ittihad National Private School – Al Ain, we are committed to equipping our students with the skills and knowledge to engage responsibly and safely online. This policy outlines our approach to developing students' Digital skills, ensuring the safety of our digital environment, and fostering a culture of Responsible digital use.

II. Purpose

The purpose of this policy is to establish guidelines and standards for the use of digital Technology at Al Ittihad National Private School – Al Ain. It aims to:

- Promote digital competencies for students and staff.
- Ensure safe and responsible use of technology across the school.
- Protect the personal information of all community members.
- Comply with Federal Decree Law No. (45) On the Protection of Personal Data.

III. Digital Strategy

It's outlining goals for digital integration in learning, infrastructure development, and security. Our strategy includes:

- Enhancing teaching and learning through technology.
- Inclusive technological access, including assistive devices for students with additional needs.
- Investment in secure digital infrastructure and cybersecurity measures.
- Ongoing staff training in digital competencies and emerging technologies.

IV. Digital Competences

Our digital competency framework sets specific learning goals by grade level, ensuring Students build digital skills progressively. Staff are also provided with training to support and model responsible digital behavior. Resources are available to support students with Additional learning needs in alignment with ADEK's inclusion policy.

V. Responsible Usage and Digital Safeguarding Sub-section

We are committed to fostering a safe digital environment. Our usage policies responsible apply to students, staff, parents, and visitors, and include:

- Guidelines on acceptable use of school devices, networks, and software.
- Rules for social media use, data sharing, and password management.
- An online safety program to educate students on safe digital practices and the risks of cyberbullying, scams, and other digital threats.

VI. Digital Protection and Cybersecurity

In compliance with Federal Decree Law No. (45) On the Protection of Personal Data, our Data Protection policy includes measures for secure data collection, processing, and storage. Security measures encompass multi-factor authentication, data encryption, and firewall Protections, and regular security audits.

VII. Digital Incidents

Digital incidents, such as policy violations, cyberbullying, or unauthorized access, will be managed with documented protocols. When necessary, incidents will be reported to ADEK and relevant authorities to maintain a Safe and respectful digital environment.

VIII. Digital Infrastructure and Cybersecurity Maintenance

Our digital infrastructure policies ensure that all devices, networks, and software used in our School are secure and up to date.

We implement backup systems and disaster recovery plans to maintain operational Continuity in the event of cybersecurity incidents.

IX. Digital Media and Social Media Policy

This policy outlines guidelines for media use, including the requirement to obtain consent before recording or sharing student photos or videos. Social media policies define Responsible use for school accounts, ensuring respectful interactions and adherence to UAE Cultural values.

X. Compliance and Review

This policy will be reviewed annually to ensure compliance with legal requirements and alignment with evolving digital practices.

Non-compliance may result in corrective actions in accordance with school and federal Policies.

XI. Disclaimer

Disclaimer

This policy was developed by Al Ittihad National Private School Al Ain. It is intended for use exclusively by school staff and students. Any external use, whether in whole or in part, requires management approval. Any exceptions to this policy must also be approved in advance by the school management.

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